

## **QUEST COUNCIL MINUTES**

### **Monday, October 31, 2022**

**Council Members present:** Wayne Cotter, Mary Ann Donnelly, Peter Fleischman, Arlynn Greenbaum, Nan McNamara, Donna Ramer, Larry Shapiro, Ruth Ward, Michael Wellner and Judy Winn.

**Council Members absent:** Karen Levin

*Council held its monthly meeting in person. The meeting was called to order by Quest President Ruth Ward at 2:55 pm.*

#### **Membership Update**

Membership Chair Donna Ramer reported that we have 211 active members. There are several prospective members scheduled to visit Quest before the start of the spring 2023 semester.

#### **Long-Term Planning Committee Update**

The following members will serve on the Long-Term Planning Committee:

Steve Allen, Chair  
David Bernard  
Vivian Oliver  
Donna Ramer, Deputy Chair  
Bob Reiss  
Ethel Sheffer  
Hedy Shulman  
Michael Wellner

## **Long-Term Planning Functions Document**

There was a discussion about whether or not Quest should accept new members who live outside the New York Metropolitan area or others unlikely to come in person due to limited mobility or transportation issues.

Questions were raised regarding member privileges and if you can serve as a lead coordinator, a committee chair or be a Council member if not present at 25 Broadway.

Donna made a motion that she and Wayne draft specific criteria to address off-site membership. Peter suggested that they include several proposals. Council will review the proposals and address them at the December 2022 meeting. Nan McNamara seconded the motion.

The motion was passed with 9 yeas and 1 abstention. One member was absent from the meeting.

## **Legal Liability with Respect to Sharing Quest Links to Non-Members**

Nan consulted with a Quest member who is an attorney, who did not see a problem with legal liability with respect to sharing links. Ruth asked if an email should be sent to QuestCommunity regarding the sharing of a link with family. It was also suggested that we require permission be requested prior to sharing the link with a guest.

Council decided that the member should ask permission of the lead coordinator before giving out the link. If approval is granted, the guest must be informed that this is a one-time use of the link. Ruth will send an email to all members to communicate this information.

## **Open House for CCNY/CWE Alumni**

The Quest Open House did not occur in October. The ad that was placed in the CCNY/CWE alumni publication went out too late and there was not enough time to notify prospective members.

## **QuestCommunity Emails**

Joyce Hinote will email members that they have a choice to receive QuestCommunity emails daily, weekly or as they are sent. Members can also unsubscribe from receiving this information.

## **COVID Survey and Mask Policy**

Michael Wellner, on behalf of the Caring Committee, emailed a COVID survey to all members to establish a spreadsheet for those members coming down with COVID. A question was also included about whether Quest should require mask-wearing at 25 Broadway. About 54% responded that they believed Quest should not require wearing masks. Rules for mask-wearing at Quest are periodically reviewed by Council and, for the immediate future, mask wearing will continue to be encouraged but not required.

## **Fall General Meeting for 2022 (Hybrid)**

The rehearsal for the fall general meeting date will be Friday, November 4, 2022 at 10:00 am on Zoom. The general meeting will be Wednesday, November 9, 2022 at 1:00 pm and will be presented as a hybrid. The lead coordinators of the new courses will review the spring 2023 courses, and the workings of the various committees will be described.

Wayne will discuss the hybrid policy for the fall and then there will be a Q & A session.

The spring general meeting date will be April 19, 2023.

## **Treasurer's Report for October 2022**

Quest Treasurer Peter Fleischman, presented his Treasurer's Report. Peter sent a check to CWE for \$107,875 which was received and deposited. Additional tuition checks were received and Peter sent these to CWE.

Peter reported on the budget and explained we have spent approximately 21% of our full year's budget, excluding rent. Our membership number is currently under budget, which will result in an almost certain revenue shortfall for the year. Offsetting this revenue shortfall is a positive (i.e., good) variance on rent and interest expense. Our cash on hand and our reserves are very strong relative to this shortfall.

The Council's next scheduled meeting is Monday, December 5, at 2:45 pm. It will be a hybrid meeting.

*The meeting was adjourned by Ruth Ward at 4:15 pm.*

Respectfully submitted,

Karen Levin

Secretary