

**QUEST LIFELONG LEARNING
MINUTES: COUNCIL MEETING
6October2022**

Present: Mary Ann Donnelly, Wayne Cotter, Peter Fleischman, Arlynn Greenbaum, Nan McNamara, Donna Ramer, Larry Shapiro, Ruth Ward, Michael Wellner, Judy Winn

Absent: Karen Levin

The meeting, which was hybrid, was called to order by Quest president Ruth Ward at 2:45 p.m.

I Treasurer's Report

1. Meeting with Dean Mercado and Davi: Peter Fleischman, Ruth Ward, Wayne Cotter
 - a. Rent agreed upon for the 2022-2023 semester year is the same as last year: \$40,000.
 - b. New process for membership dues: Quest receives and deposits checks; turns tuition funds over to CWE; CWE disburses to Quest as needed.
2. Reserves are held by JP Morgan and First Republic.
3. Budget
 - a. Rent will be below budget variance.
 - b. Membership revenue is currently below budget.
 - c. Motion by Ruth seconded by Arlynn was unanimously passed to cover new equipment for room 27 and an increase in Felix's support.
 - d. Too early to determine if there will be any net variances of other items.

II CWE Scholarships

Ruth made a motion and Larry seconded it to approve Quest's donations to CWE scholarship, which are consistent with past scholarships: \$5,000 from the operating budget and \$5,000 for the Ken Leedom/Peter Cott scholarship from reserves.

III Stu Eisler Bequest

Ruth announced that Stu Eisler, who recently passed away, bequeathed \$200k to Quest and noted that Quest was so important to him, it was close to the top of his list of bequests.

IV Membership

1. Donna reported that, as of 6Oct2022, Quest has 202 active members (including six founding members and seven new members) and there are several more prospective members being scheduled for on-site visits. Eighteen members are on leaves of absence.
2. Donna also reported that chairs of the membership, M&C and DEI committees will meet to brainstorm an outreach plan to attract new members.
3. Summer Semester: Wayne, as requested by the Marketing and Communications Committee, introduced a motion that would allow prospective members who contact Quest late spring attend summer sessions for free. The motion was seconded by Michael and passed unanimously. Donna suggested using the free summer session as a marketing tool and will discuss with the membership committee and put together guidelines to share with the full membership in early spring 2023.
4. It was suggested that all members be reminded they have the option to receive either daily, weekly or real-time emails for both QuestBusiness and QuestCommunity. Wayne to follow up with Joyce Hinote to create a 'how to' for this option; Donna to include this information in the new-member kit.

V **CWE Open House**

Donna reported that the open house will take place the week of Oct 24; however, because of the late approval by CWE/CCNY alumni, any special events are postponed for an open house in the spring (date TBD). The membership committee will interact one-on-one with any CWE/CCNY alumni who visit the week of Oct 24.

VI **Marketing & Communications**

1. Ruth reminded Council they had approved Peter Dichter as co-chair of the Marketing and Communications committee via a unanimous email vote in September.
2. Arlynn noted that she has reached out to the *New York Times* to determine the viability of a story about Quest.

VII **Long-range Planning Committee**

1. Ruth made a motion that was seconded by Michael to approve Steve Allen as chair; motion was passed with nine yays and one abstention.
2. Council reviewed and approved a document outlining the functions of the Long-Range Planning Committee, including the charge to "prepare a report which identifies Quest's current and future strengths and vulnerabilities and provides recommendations to ensure Quest's long-term viability."
3. In addition to Steve, Quest members volunteering for the committee are David Bernard, Sandy Frank, Vivian Oliver, Donna Ramer, Bob Reiss, Ethel Sheffer, Hedy Shulman and Michael Wellner.

VIII **Spring 2023 Schedule**

Ruth reminded Council they had approved the 2023 spring schedule at Council's September meeting.

- Monday, February 6: first day of spring 2023 semester
- Monday, February 20: Quest closed (President's Day)
- Wednesday, April 19: Spring general meeting (hybrid)
- Monday-Thursday, April 3-6: spring break
- Thursday, May 18: last day of 2023 semester

Reminder: Mark your calendars for the fall general meeting, which will be hybrid
Wednesday, November 9, 1:00 p.m.-3:00 p.m.

Council's next meeting will be held on Monday, October 31, beginning at 2:45 p.m., and it will be hybrid.

The meeting was adjourned by Ruth at 4:45 p.m.

Respectfully submitted,

Donna Ramer

Acting Secretary